



PREPARING TO CELEBRATE SACRAMENTS 2025
DIOCESE OF KILLALOE



PARISH: _____

Dear Parent/Guardians of children preparing to celebrate First Reconciliation/First Holy Communion/Confirmation,

To help us best prepare for First Reconciliation/First Holy Communion/Confirmation celebrations in 2025 we need to ensure that we have up to date contact details for all our families. This will help us to keep in touch with you and to consider how we can prepare together to celebrate these sacraments. Please complete both sides of this form and return it to _____ on or before _____

1. CONTACT INFORMATION

NAME OF CHILD: _____

DATE OF BIRTH: _____

PARISH OF BAPTISM: _____

PRIMARY SCHOOL: _____

I/We wish to register _____ for preparation for (please tick which sacrament)
(child's name)

- | | |
|-----------------------------|--------------------------|
| First Reconciliation | <input type="checkbox"/> |
| First Holy Communion | <input type="checkbox"/> |
| Confirmation | <input type="checkbox"/> |

I/We look forward to hearing from the parish about opportunities to be involved in preparation for the sacraments.

PARENTS/GUARDIANS: _____

If your child was baptised outside of this parish and you have not yet provided a copy of their baptismal certificate to the parish, please include a copy with this form

CONTACT DETAILS

FATHER'S NAME																																										
MOTHER'S NAME:																																										
FAMILY CONTACT MOBILE NUMBER:																																										
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We will continue to do our best to support and prepare _____ to celebrate the sacrament/s of First Reconciliation/Communion/Confirmation. *(child's name)*

Please note: Family contact mobile number and email are required to ensure the parish can maintain effective and timely communication with you as may be necessary.

Yes, I consent

Privacy Notice and Data Protection Consent

The information on this form will be used by the parish to (i) facilitate the celebration of your child's First Reconciliation/First Holy Communion/Confirmation; (ii) register the Confirmation in the appropriate parish; (iii) contact you about the celebration of the Sacrament and related matters; and (iv) contact you about the survey (where applicable). The parish priest/moderator/administrator is the data controller and can be contacted at the parish office. If you supply a copy of your child's Baptism Certificate, it will be destroyed or returned to you when the Sacrament is completed or when the Confirmation is registered. If your child was baptised in a different parish, details of your child's Confirmation will be sent to the parish where your child was baptised so that the Confirmation can be registered. **The information in the Sacramental register will be retained permanently.** Except as provided for in this form or as legally required, the information you provide will not be shared with third parties. The form will be destroyed within 12 months of your child's First Holy Communion/Confirmation. Your/your child's data will be processed under Articles 6(1) (a), 6 (1) (f), 9 (2) (a) and 9 (2) (d) of the General Data Protection Regulation 2016.

By signing this form, you consent to the parish collecting and processing the data on the form as outlined.

Please return this form (and copy of Baptismal Certificate, if required) to the school who will forward it to the parish office.

SIGNED: _____ Date _____